

Curriculum vitae



Personal information

Name **Irena Petrušić**
Address Stara slanica bb, Risan, Kotor, Montenegro
Phone number +382 (69) 470-858
E-mail Irta2@t-com.me
Citizenship Montenegrin
Date of Birth 18/05/1981
Sex Female

Work experience

Date 2018-
Occupation / working place Dean
Main activities and responsibilities Organization, management, control, marketing
Name and address of the employer Faculty of Management, Herceg Novi, Ul.Zemunska 143, Meljine
Date 2017 -
Occupation / working place Assistant Professor
Main activities and responsibilities Teaching Business English

Date	2010 – 2017
Occupation / working place Main activities and responsibilities	Teaching assistant Associate in teaching
Name and address of the employer	Faculty of Management, Herceg Novi, Ul. Zemunska 143, Meljine
Date	2016 –
Occupation / working place Main activities and responsibilities	Teaching assistant Associate in teaching
Name and address of the employer	Faculty of Business Economics, Bar
Date	2011 –
Occupation / working place Main activities and responsibilities	Court interpreter for the English language Translation of all types of documents for Ministry of Science, Ministry of Foreign Affairs, Ministry for
Name and address of the employer	The European Integration, Ministry of Agriculture, Ministry of Finances, etc. Freelancer

Date	2005 - 2017
Occupation / working place	Executive
Main activities and responsibilities	Organization, management, control, finance and bookkeeping, personnel, commercial affairs
Name and address of the employer	“Irtta” Ltd. Risan, Kotor, Montenegro

Education

Date	2013 – 2017
Name of the qualification awarded Name of educational institution	Doctor of philological sciences, PhD Faculty of business communications – English language and literature
Date	2012 –
Name of the qualification awarded Name of educational institution	Student of doctoral studies in communications Faculty of culture and media, Belgrade, Serbia
Date	2008 – 2010
Name of the qualification awarded Name of educational institution	Master in translation studies Institute of Foreign Languages, University of Montenegro, Podgorica
Date	2005 – 2006
Name of the qualification awarded Name of educational institution	Specialist in translation studies Institute of Foreign Languages, University of Montenegro, Podgorica
Date	1999 – 2004
Name of the qualification awarded Name of educational institution	Professor of English language and literature Faculty of philosophy, Niksic, Montenegro

Papers and projects

2019 – 2023

COST PROJECT, Cost Action CA18125 (30/04/2019 - 29/04/2023) (European Cooperation in Science and Research projects) "Advanced Engineering and Research of aeroGels for Environment and Life Sciences", Management Committee Member of the COST project.
<https://www.cost.eu/actions/CA18125/#tabs|Name:management-committee>

2019

Faculty of Management Herceg Novi, *Winter School of Business*, Educational program project financed by the Ministry of Science of Montenegro, May 2019
<http://www.mna.gov.me/ResourceManager/FileDownload.aspx?rId=362015&rType=2>

2019

Scientific Committee Member at conference "VIII International Conference on Social and Technological Development- STED 2019" <http://conf.univerzitetpim.com/>

2017 -2021

COST Action CA16229 (European Cooperation in Science and Research projects) "European Network for Environmental Citizenship" – Management Committee Member of the COST project
<https://www.cost.eu/actions/CA16229/#tabs|Name:management-committee>

2017

EUROPEAN UNIVERSITY ASSOCIATION INSTITUTIONAL EVALUATION PROGRAM, Preparation of Self-Evaluation Report, November 2017

2015

Participant in the project "Building competitiveness by common act of business enterprises in third markets" – Faculty of Management Herceg Novi (www.fm-hn.com) – Faculty of Economics Mostar

2011 – 2014

Tempus project, European Commission Tempus, "Support and Inclusion of students with disabilities at higher education institutions in Montenegro", Faculty of management Herceg Novi, 2011 – 2014, 5 1 6 7 5 8 – T E M P U S – 1 – 2 0 1 1 – 1 - G R – T E M P U S - J P G R, project participant. <http://sinche.uom.gr/node/46>

2019

I, Petrušić, M. Vukovic, J. Rajovic, "Term and theoretic determination of translation viewed through the process of globalization of language"

I. Petrušić, Lj. Jovković "How to improve motivation in order to gain competence in the area of the English language for business purposes?"

I. Petrušić, B. Ostojić, M. Lutovac, "Role of female leadership in improvement of business operations"

I. Petrušić, N. Grgurević, "Impact of economic institutionalization to the competitiveness of industries in the SEE countries"

Personal skills and competences

Mother tongue

Montenegrin

Other languages

English, French

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
French	B1	B1	B1	B1	B1

Social skills and competences Highly developed communication skills through business experience and education.
Interested in higher education, motivation of students, PR and marketing communications

Organizational skills and competences Organizing and monitoring the organization process, teamwork and coordination

Knowledge of computer work Microsoft Office

Other Driving license of category B