



Sanja Samardžić

Nationality: Montenegrin **Date of birth:** 20 Sep 1989

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WORK EXPERIENCE

Student Services Coordinator

Faculty of Management [14 Oct 2014 – Current]

City: Herceg Novi

Country: Montenegro

- Providing students with information regarding their academic program, available exchange programmes, internships, etc.
- Organization of lectures, examinations and guest lectures
- Project management
- Administration

Teaching Assistant

Faculty of Management [Sep 2016 – Jun 2018]

City: Herceg Novi

Country: Montenegro

Teaching Assistant on the courses: Basis of management, Strategic management and Methodology of scientific research.

Trainee

Faculty of Management [14 Jan 2014 – 14 Oct 2014]

City: Herceg Novi

Country: Montenegro

Vocational training program for persons with higher education

Intern

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) [31 Mar 2012 – 30 Jun 2012]

City: Belgrade

Country: Serbia

Assistance services provided in the area of "Tourism and its role in local economic development"

[Project](#) „Municipal Economic Development in the Danube Region“ (KWD), Belgrade, Serbia

Intern

Travel agency „Travel House“ [30 Apr 2011 – 31 May 2011]

City: Belgrade

Country: Serbia

EDUCATION AND TRAINING

Master Economist

Business Faculty in Belgrade - University "Singidunum" [30 Sep 2012 – 22 Jan 2015]

Address: Danijelova 32, 11000 Belgrade (Serbia)

Website: <https://singidunum.ac.rs/>

Field(s) of study: Strategic management

Final grade: 10.00

Type of credits: ECTS – Number of credits: 60

Thesis: Application of game theory in strategic decision making

Bachelor of Economics – Manager in Tourism

Faculty of Tourism and Hospitality Management, University "Singidunum" [30 Sep 2008 – 30 Sep 2012]

Address: Danijelova 32, 11000 Belgrade (Serbia)

Website: <https://singidunum.ac.rs/>

Field(s) of study: Tourism management

Final grade: 9.93

Type of credits: ECTS – Number of credits: 240

Tourist technician

High school "Ivan-Goran Kovacic" [31 Aug 2004 – 19 Jun 2008]

Address: 85340 Herceg Novi (Montenegro)

Website: <http://smsigkovacic.me/>

Leadership and representation in the context of social cohesion

UNDP Montenegro [Nov 2019 – Mar 2020]

City: Podgorica

Country: Montenegro

Website: <https://www.me.undp.org/content/montenegro/en/home.html>

Project development according to EU standards

Center for Support of Local and Regional Development CEP [28 Feb 2020 – 29 Feb 2020]

City: Herceg Novi

Country: Montenegro

Strategic Organization Design

Ludwig Maximilians University Munich (LMU) [Dec 2016 – Feb 2017]

Website: <https://www.coursera.org/learn/organization-design>

Advanced Competitive Strategy

Ludwig Maximilians University Munich (LMU) [Jun 2014 – Sep 2014]

Website: <https://www.coursera.org/learn/advanced-competitive-strategy>

Competitive Strategy

Ludwig Maximilians University Munich (LMU) [Jul 2013 – Sep 2013]

Website: <https://www.coursera.org/learn/competitive-strategy>

LANGUAGE SKILLS

Mother tongue(s): **Montenegrin**

Other language(s):

English

LISTENING C1 **READING** B2 **WRITING** B2

SPOKEN PRODUCTION B2 **SPOKEN INTERACTION** B2

German

LISTENING B1 **READING** B1 **WRITING** B1

SPOKEN PRODUCTION B1 **SPOKEN INTERACTION** B1

Chinese

LISTENING A2 **READING** A2 **WRITING** A1

SPOKEN PRODUCTION A2 **SPOKEN INTERACTION** A2

Russian

LISTENING A1 **READING** A1 **WRITING** A1

SPOKEN PRODUCTION A1 **SPOKEN INTERACTION** A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Office / Zoom / Social Media / E - learning platforms / Wordpress - Basic Knowledge / Google suite (Gmail Google Drive Google Slide Google Docs Google Sheets Google Forms Google) / Mailchimp Marketing Platform

PROJECTS

Erasmus+ project: GROWTH

[1 Jan 2023 – Current]

ERASMUS+ PROJECT: GROWTH – 101083212 – GAP-101083212 (Greening Relevance in Operations in Western-Balkan Tertiary-Education Habitats)

Capacity building in the field of higher education (ERASMUS-EDU-2022-CBHE)

Marketing Challenge 2023

[16 Jan 2023 – 11 Apr 2023]

Project holder: Faculty of Management Herceg Novi

Educational program project financed by the Ministry of Science nad Technological Development of Montenegro

Link: <https://www.fm-hn.com/studentska-takmicenja/>

Summer School "ICT in the function of tourism development"

[12 Sep 2022 – 18 Sep 2022]

Project holder: Faculty of Management Herceg Novi

Educational program project financed by the Ministry of Economic Development of Montenegro

Link: <https://www.fm-hn.com/kursevi/ljetnje-skole/>

Marketing Challenge '22

[16 Jan 2022 – 5 Apr 2022]

Project holder: Faculty of Management Herceg Novi

Educational program project financed by the Ministry of Economic Development of Montenegro

Confucius classroom at the Faculty of Management

[31 Oct 2021 – 30 Nov 2021]

Organization and promotion of the competition and selection of the best drawings, graphics, and artworks inspired by China for primary and secondary school students in Herceg Novi, Tivat and Kotor, and students of the Faculty of Management.

Student Services Information System

[19 May 2021 – 30 Apr 2022]

Development and implementation of a software solution for the Student Services Information System for automatic data processing of the Faculty of Management.

Marketing Challenge '21

[17 Jan 2021 – 29 Apr 2021]

Project holder: Faculty of Management Herceg Novi

Educational program project financed by the Ministry of Education, Science, Culture and Sports of Montenegro

Link: <http://www.fm-hn.com/studentska-takmicenja/>

Summer School “Sustainable Development in Tourism”

[13 Sep 2021 – 19 Sep 2021]

Project holder: Faculty of Management Herceg Novi

Educational program project financed by the Ministry of Science of Montenegro

Link: <https://www.fm-hn.com/wp-content/uploads/2020/09/Ljetnja-skola-program.pdf>

Marketing Challenge '20

[9 Feb 2020 – 9 Mar 2020]

Project holder: Faculty of Management Herceg Novi

Educational program project financed by the Ministry of Science of Montenegro

Link: <http://www.fm-hn.com/studentska-takmicenja/>

Winter School of Business

[31 Oct 2019 – 30 Jan 2020]

- Project holder: Faculty of Management Herceg Novi
- Educational program project financed by the Ministry of Science of Montenegro

Link: <http://www.fm-hn.com/kursevi/zimska-skola-preduzetnistva/>

Support and inclusion of students with disabilities at higher education institutions in Montenegro

[2010 – 2014]

Tempus project

Link: <http://sinche.uom.gr/node/46>

New knowledge for a new start for people with disabilities

[31 Oct 2019 – 31 Oct 2020]

Project holder: NGO “Nova Šansa u Novom”

Funded by the Ministry of Labor and Social Welfare of Montenegro

European Network for Environmental Citizenship

[31 Oct 2017 – 30 Nov 2021]

COST Action CA 16229

Link: <https://www.cost.eu/cost-actions/browse-actions/>

SCHOLARSHIPS

Intensive German language course

[18 Jul 2021 – 12 Aug 2021]

Online course organized by Munich International Summer University (MISU) Ludwig-Maximilians - Universität München

Scholarship provider: BAYHOST Bavarian Academic Center for Central, Eastern and Southeastern Europe

Tuition fee

[30 Sep 2011 – 31 May 2013]

University Singidunum

Bachelor studies (Final year) and Master studies

Intensive German language course

[31 Aug 2011 – 30 Oct 2011]

German Academic Exchange Service (DAAD)

Location: Marburg, Germany

Link: <https://www.daad.rs/sr/>

CONFERENCES AND SEMINARS

International Conference on Advances in Science and Technology – COAST 2023

[31 May 2023 – 3 Jun 2023]

Secretary of the Organizing Committee

Link: <https://confcoast.com/>

International Conference on Advances in Science and Technology – COAST 2022.

[Herceg Novi, 25 May 2022 – 28 May 2022]

Secretary of the Organizing Committee

Link: <https://www.confcoast.com/>

International conference on social and technological development - STED 2021

[Trebinje, Bosnia and Herzegovina, 2 Jun 2021 – 5 Jun 2021]

Scientific research paper "Higher education in Montenegro: Adaptation from traditional to distance learning system"

Authors: Sanja Samardžić and Dragana Savić

Link: <http://conf.univerzitetpim.com/zbornik-radova/>

HONOURS AND AWARDS

Best oral presentation in the category of education and medicine

STED - International conference on social and technological development [Jun 2021]

Scientific research paper "Higher education in Montenegro: Adaptation from traditional to distance learning system"

Authors: Sanja Samardžić and Dragana Savić

NETWORKS AND MEMBERSHIPS

NGO "Youth in Tourism"

[Belgrade, Serbia, 2010 – 2013]

Link: <https://www.mladizaturizam.rs/>

NGO „Green Youth of Serbia“

[Belgrade, Serbia, 2010 – 2012]

Link: <https://zelenaomladina.home.blog/>

DRIVING LICENCE

Driving Licence: B