CURRICULUM VITAE

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 First names: Nataša
 Date of birth: 01/11/1994

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5. Education:



Institution	(Date from - Date to)	Degree(s) or Diploma(s) obtained:
University of Donja Gorica (UDG), Humanistic studies Podgorica, Montenegro	September 2020 - ongoing	Ph.D. Candidate, International relations
Faculty of Law Commerce and Judiciary Novi Sad, Serbia	June 2017 – June 2018	Master of Laws, Commercial Law Thesis: Mobbing and legally regulated abuse at work Final grade: 10.00 Number of credits: ECTS - 60
Faculty of Economics and Engineering Management Novi Sad, Serbia	December 2016 – December 2017	Graduate in economics, Business Economics and Finance Number of credits: ECTS - 60
Faculty of Law and Judiciary Novi Sad, Serbia	June 2013 – June 2017	Law graduate, General Law Number of credits: ECTS – 240
College of Economics and Administration Belgrade, Serbia	June 2013 – June 2016	Bachelor of Applied Economics, Banking, Insurance and Financial Markets Number of credits: ECTS - 180

6. Language skills: (Levels: A1 & A2 – Basic user; B1 & B2 Independent user; C1 Proficient user.)

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	Language	Reading	Speaking	Writing	
	Slavic languages (mother tongue)				
	English	C1	C1	C1	
	Spanish	B2	B2	B2	
	French	B1	B1	B1	
	Arabic	A2	A2	A2	
	Italian	B2	B2	B2	
	Portuguese	A2	A2	A2	
	Turkish	A1	A1	A1	

7. Digital skills:

- Google suite: Google Docs/Google Drive/G-mail/Google Slide/ Google Sheets/Google Form
- Zoom, Microsoft Teams, Expensify, Salesforce.com, Slack, Dropbox, Team Viewer, 10to8, SharePoint, etc.
- Social media & Web development
- MS Office skills (Word, Excel, Outlook), SAP, etc.
- WordPress, Mail chimp Marketing Platform, etc.

8. Professional experience:

No.	Date	Location	Company	Position
1	September 2018 -	Herceg Novi, Montenegro	Faculty of Management, University Adriatic	Executive Head Teaching Assistant Courses: Sociology & Leadership
	present			
2	December 2019/January2020 - present	Podgorica/Brussels Montenegro/Belgium	Business and Strategies S.A.	Executive Assistant Project Manager/Project Officer
3	January 2020 - December 2020	Zagreb/Croatia	TedEX Zagreb	Communication and visibility officer and social network manager (Support provided via vocational trainings held to operational staff)

4	May 2019 - August 2021	Zagreb/Croatia &remote	Croatian Office for Creativity and Innovation (HUKI) in cooperation with Algebra University College	Project Coordinator - Consultant (Providing vocational training to Algebra students and lectures on Leadership)
5	January 2019 - January 2020	Podgorica, Montenegro	Lotus project	European funding project and bidmanager
6	January 2019 - January 2020	Podgorica, Montenegro	Amplitudo d.o.o.	Assistant ProjectManager/Legal policy officer (Organizing training/workshops for students on leadership and legal polices, the labor law and the law on health and safety at work)
7	December 2018 – January2019	Cairo, Egypt & remote	Business Technique International (BTI) in cooperation with Ain Shams University	Public relations officer (Consulting services) Organizing and providing lectures for students in regard to Sociology & Leadership
	December 2018 – January2019	Cairo, Egypt	Ain Shams University in cooperation with AISEC Croatia	Lecturer Project: AIESEC Enlighten project Providing lectures for students in regard to Sociology & Leadership Supporting SDG goals, in particular 4. Quality Education
8	December 2018	Zagreb, Croatia	Embassy of Montenegro in Zagreb	Volunteer
	September 2020	Bern, Switzerland	Embassy of Montenegro inBern	
9	March 2018 - December2018	Zagreb, Croatia & remote	Inspire Me in cooperation with the Start-Up Association, the eCroatia.info portal, the Faculty of Economics in Rijeka and the EFRI Career Center	Community Relations Coordinator/Event Manager - Consulting services (Providing lecture on exchange programs, internships and opportunities funded by EU funds)
10	June 2017 – December 2018	Perast/Kotor, Montenegro &remote	Milinovic d.o.o.	Executive Assistant to CEO/Project Manager
11	November 2016 - December 2016	Belgrade, Serbia	University Metropolitan	Lecturer Project: Youth Speak Forum (Providing lecture on Leadership) Topic: What is the main difference between leader and manager
12	June 2016 - June 2017	Zagreb, Croatia &remote	Fintech Adria	Project Coordinator/Consultant Providing lectures on innovation in educating young people in area of financial technology, innovation and banking.
13	June 2015 - June 2016	Belgrade, Serbia	University Metropolitan	Project "Enter your Future" Student Service Coordinator & Project Manager (Providing lectures on opportunities to start a business, how to go work and study abroad along with the opportunities offered by EU funds)

12. Trainings completed:

- Agile Leadership principles and practices Class Central in cooperation with University of Maryland (2023, online)
- Strategic Leadership and Management Coursera (2023, online)
- Sociology: Understanding our Society and Culture Udemy (2023, online)
- Course in Project Management (Swiss School of Business and Management (2022, Bern, Switzerland)
- EU Acquis: Green Agenda & Chapter 21 (2022 Montenegro); Negotiation for Chapters 14 & 21 (2022 Montenegro)
- Advanced Excel course (2016 Croatia), Advanced Spanish Course (2016 Spain)
- Proficient User English language course (Oxford, 2022), Independent User (2018, Berlitz) Advanced Logical English grammar (2017- Croatia),
- Basic User French language course (2016 Eureka, Croatia) & Basic User Arabic language course (2019 Croatia)
- Training on Integrity, Compliance & Prevention of Corruption, GOPA Consulting group (2020, Germany)
- Training on IT & E-mail security, Social Engineering and Passwords and authentication, GOPA Consulting Group & IT-SEAL (part of HORNETSECURITY Group) (2022, Germany)
- PRAG procedures Service contracts, Supply contracts and Works contracts (2021, Podgorica, Montenegro)
- Guidelines for project implementation by Grant beneficiaries **Training and Mentoring Services to Grant application for new Investments**" (2021, Montenegro)
- Specific training in the field of Project Management Project cycle management "Project management organization" and "Project management strategic monitoring (2021, Montenegro)
- **Introduction to public-private partnership** (2022, Montenegro)
- Workshop on IT IS & Donor Coordination & Communication (2022, Montenegro)
- Specific training about the WBIF grant application process and form (2023, Montenegro)
- Training on strengthening the capacity of the sectors by learning from the best practice of the Member States of the European Union, focused on multimodality, thus interconnectivity between the railway, road and maritime transport sectors (policy planning, project preparation, EU acquis transposition and implementation and development of VTMIS and SAR systems) (2023, Poland)
- "Project Management during the implementation period (from commencement order to the expiration of guarantee period, with the accent on works contract (2023, Montenegro)

13. Conferences attended:

- International Conference on Advances in Science and Technology COAST 2023 (2023, Montenegro)
- Youth Leaders Forum (2023, Croatia)
- The world's leading trade exhibition for mobility professionals Intertraffic (2022, The Netherlands)
- The European Congress for Intelligent Transport Systems (2022, France)
- International Conference on Advances in Science and Technology COAST 2022 (2022, Montenegro)

14. Scientific research projects implemented:

- Erasmus+ KA171 learning mobility for higher education students and staff (Key Action 1) at SİVAS CUMHURIYET UNIVERSITY, TURKEY (Inter-institutional agreement) Project duration: 08-12.05.2023.
- "Marketing Challenge '23"

Project supported within the competition for co-financing of scientific research and innovative activities of the Ministry of Science and Technological Development of Montenegro (Decision No. 01-082/22-1180/5 dated 25.11.2022) - Project duration: 16.01.2023. - 11.04.2023.

ERASMUS+ PROJECT: GROWTH - 101083212 - GAP-101083212, GROWTH (Greening Relevance in Operations in Western-Balkan Tertiary-Education Habitats), Capacity building in the field of higher education (ERASMUS-EDU-2022-CBHE) - Project duration: 01.01.2023. - 31.12.2026.

"3D printed collars"

Project supported within the competition on co-financing of projects and programs of importance for the promotion and development of creative industries for the year 2022 of the Ministry of Culture and Media of Montenegro (no. 01-082/22-1079/1 of 21.12.2022) Decision of the FM HN Council no. 02/23 from 09.01.2023. - Project duration: 12.2022. - 12.2023.

"Summer school: Information and communication technologies in the function of tourism development"

Project supported within the competition for co-financing of scientific research and innovative activities of the Ministry of Economic Development of Montenegro (Decision No. 002-350/21-10013/7 dated 14.12.2021) - Project duration: 12.-18.09.2022. https://www.fm-hn.com/kursevi/ljetnje-skole/

"Marketing Challenge '22"

Project supported within the competition for co-financing of scientific research and innovative activities of the Ministry of Economic Development of Montenegro (Decision No. 002-350/21-10009/10 dated 13.12.2021) - Project duration: 17.01-05.04.2022. https://www.fm-hn.com/2022/03/10/marketing-challenge-pripremna-predavanja-za-ucesnike/, https://www.fm-hn.com/2022/04/08/24803/

"Marketing Challenge '21"

Project supported within the competition for co-financing of scientific research and innovative activities of the Ministry of Education, Science, Culture and Sports of Montenegro (Decision No. 03/2-062/20-523/2 dated 04.06.2020) - Project duration: 18.01-15.04.2021.

"Sustainable Development in Tourism Summer School"

Project supported within the competition for co-financing of scientific research and innovative activities of the Ministry of Science of Montenegro (Decision No. 03/2-062/20-532/2 dated 03.06.2020) - Project duration: 14-20 September 2020.

"Marketing Challenge competition"

Project supported within the competition for co-financing of scientific research and innovative activities of the Ministry of Science of Montenegro (Decision No. 01-3593/2 dated 16.12.2019) - Project duration: 10.02-10.03.2020.

"New knowledge for a new start for people with disabilities"

Partner on the project in cooperation with the NGO "New Chance in Novi" and "NGO New Development"

The project is financed by the Ministry of Labor and Social Welfare of Montenegro through the Public Competition program for the distribution of funds for the financing of projects, i.e. programs of non-governmental organizations, in the field of protection of persons with disabilities - Project duration: November 2019 – November 2020.

"Winter School of Entrepreneurship"

Project supported within the competition for co-financing of scientific research and innovative activities of the Ministry of Science of Montenegro (Decision No. 01/1066/2 dated 31.05.2019) - Project duration: 01.10.2019-31.01.2020.

- "Support and Inclusion of students with disabilities at higher education institutions in Montenegro (2012/2014) SINC@HE", Tempus Project No: 516758-TEMPUS-1-2011-1-GR-TEMPUS-JPGR) Between Unversity of Macedonia, Egnatias 156, 54006 Thessaloniki, Greece and Faculty of Management Herceg Novi http://sinche.uom.gr/taxonomy/term/6
- IPA ADRIATIC CROSS border cooperation programme Adri-Wines Projects Partner Partner N° 10: Faculty of Management Herceg Novi
- "Building competitiveness through the joint performance of economic entities in third markets" Faculty of Management Herceg Novi Faculty of Economics Mostar
- Development and implementation of the software solution of the Student Service Information System (ISSS) for the automatic data processing of the Faculty of Management May 2022.
- Confucius' classroom at the Faculty of Management

Contest and selection of the most beautiful drawings, graphics and artworks inspired by China for students of primary and secondary schools in Herceg Novi, Tivat and Kotor and students of the Faculty of Management. https://www.fm-hn.com/2021/11/03/konkurs-za-najljepse-crteze-graficke-i-likovne-radove-u-saradnji-sa-institutom-konfucije/ - November/December 2021.

14. References:

- Writing professional and scientific papers Novi Sad, 2018
- Secret data collection measures and the principle of proportionality in the protection of human rights Zagreb, 2018
- Security and Cooperation in Southeast Europe Dubrovnik, 2018
- European Council status, role and tasks according to contract law Belgrade, 2019
- EU & USA relationship during the mandate of Barack Obama and Donald Trump Podgorica, 2020
- Neoliberalism as a theory of international relations Podgorica, 2020
- Current global security challenges, risks and menaces with a specific reference to the Western Balkan Podgorica, 2021
- Minorities and their status with main focus on Western Balkan, 2021
- Non-profit sector and proactive change management Herceg Novi, 2022
- Leadership and emotional intelligence in the function of improving the strategic position and position of the organization Herceg Novi, 2022
- The proliferation of culture in minority communities in the relations between Montenegro and the Republic of Croatia, Montenegrin-Croatian cultural contacts: national minorities as the majority of cooperation and connection, Podgorica, 2022
- Forms and ways of connecting the Montenegrin diaspora with the mother country, Improving the connection and cooperation of Montenegro with its diaspora, Podgorica, 2022
- Functioning and activity of the Montenegrin emigrant community in the Republic of Serbia as part of the latest political and social events, Significance and reflections of the creativity of the members of the Montenegrin community in the Republic of Serbia for Montenegro, as their country of origin, Podgorica, 2022
- Representation of the Montenegrin diaspora in the media identity issues, Diaspora through the prism of the media, Podgorica, 2022

15. Scholarships

- -Intensive Spanish language course (Fundacion de la Lengua Espanola) 2021
- -Intensive Spanish language course (Fundacion de la Lengua Espanola) 2016

16. Networks & membership

- Red Cross Montenegro
- AIESEC Croatia International Youth Organization
- Croatian Office for Creativity and Innovation (HUKI)
- AIESEC Serbia International Youth Organization