



## Sanja Samardžić

**Nationality:** Montenegrin **Date of birth:** 20/09/1989 **Gender:** Female

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### WORK EXPERIENCE

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#### **Student Services Coordinator**

**Faculty of Management** [ 14/10/2014 – Current ]

City: Herceg Novi

Country: Montenegro

- Providing students with information regarding their academic program, available exchange programmes, internships, etc.
- Organization of lectures, examinations and guest lectures
- Project management
- Administration

#### **Teaching Assistant**

**Faculty of Management** [ 14/09/2016 – Current ]

City: Herceg Novi

Country: Montenegro

Teaching Assistant on the courses: Basis of management, Strategic management and Methodology of scientific research.

#### **Trainee**

**Faculty of Management** [ 14/01/2014 – 14/10/2014 ]

City: Herceg Novi

Country: Montenegro

Vocational training program for persons with higher education

#### **Intern**

**Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ)** [ 31/03/2012 – 30/06/2012 ]

City: Belgrade

Country: Serbia

Assistance services provided in the area of "Tourism and its role in local economic development"  
[Project](#) „Municipal Economic Development in the Danube Region“ (KWD), Belgrade, Serbia

#### **Intern**

**Travel agency „Travel House“** [ 30/04/2011 – 31/05/2011 ]

City: Belgrade

Country: Serbia

## EDUCATION AND TRAINING

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### Master Economist

*Business Faculty in Belgrade - University "Singidunum"* [ 30/09/2012 – 22/01/2015 ]

Address: Danijelova 32, 11000 Belgrade (Serbia)

<https://singidunum.ac.rs/>

Field(s) of study: Strategic management

Final grade : 10.00

Type of credits: ECTS – Number of credits: 60

Thesis: Application of game theory in strategic decision making

### Bachelor of Economics – Manager in Tourism

*Faculty of Tourism and Hospitality Management, University "Singidunum"* [ 30/09/2008 – 30/09/2012 ]

Address: Danijelova 32, 11000 Belgrade (Serbia)

<https://singidunum.ac.rs/>

Field(s) of study: Tourism management

Final grade : 9.93

Type of credits: ECTS – Number of credits: 240

### Tourist technician

*High school "Ivan-Goran Kovacic"* [ 31/08/2004 – 19/06/2008 ]

Address: 85340 Herceg Novi (Montenegro)

<http://smsigkovacic.me/>

## LANGUAGE SKILLS

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Mother tongue(s): **Montenegrin**

Other language(s):

#### English

LISTENING C1 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

#### German

LISTENING B1 READING B1 WRITING B1

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1

#### Chinese

LISTENING A2 READING A2 WRITING A1

SPOKEN PRODUCTION A2 SPOKEN INTERACTION A2

#### Russian

LISTENING A1 READING A1 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A1

## DIGITAL SKILLS

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### My Digital Skills

Microsoft Office / Zoom / Social Media / E - learning platforms / Wordpress - Basic Knowledge / Google suite (Gmail Google Drive Google Slide Google Docs Google Sheets Google Forms Google) / Mailchimp Marketing Platform

## NETWORKS AND MEMBERSHIPS

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### NGO "Youth in Tourism"

[ Belgrade, Serbia, 2010 – 2013 ]

<https://www.mladizaturizam.rs/>

## **NGO „Green Youth of Serbia“**

[ Belgrade, Serbia, 2010 – 2012 ]

<https://zelenaomladina.home.blog/>

## **CONFERENCES AND SEMINARS**

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### **International conference on social and technological development - STED 2021**

[ Trebinje, Bosnia and Herzegovina, 02/06/2021 – 05/06/2021 ]

Scientific research paper "Higher education in Montenegro: Adaptation from traditional to distance learning system"

Authors: Sanja Samardžić and Dragana Savić

<http://conf.univerzitetpim.com/zbornik-radova/>

### **International Conference on Advances in Science and Technology – COAST 2022.**

[ Herceg Novi, 25/05/2022 – 28/05/2022 ]

Secretary of the Organizing Committee

<https://www.confcoast.com/>

## **PROJECTS**

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### **Summer School "ICT in the function of tourism development"**

[ 12/09/2022 – 18/09/2022 ]

- Project holder: Faculty of Management Herceg Novi
- Educational program project financed by the Ministry of Economic Development of Montenegro

### **Marketing Challenge '22**

[ 16/01/2022 – 05/04/2022 ]

- Project holder: Faculty of Management Herceg Novi
- Educational program project financed by the Ministry of Economic Development of Montenegro

### **Confucius classroom at the Faculty of Management**

[ 31/10/2021 – 30/11/2021 ]

Organization and promotion of the competition and selection of the best drawings, graphics, and artworks inspired by China for primary and secondary school students in Herceg Novi, Tivat and Kotor, and students of the Faculty of Management.

### **Student Services Information System**

[ 19/05/2021 – 30/04/2022 ]

Development and implementation of a software solution for the Student Services Information System for automatic data processing of the Faculty of Management.

### **Marketing Challenge '21**

[ 17/01/2021 – 29/04/2021 ]

- Project holder: Faculty of Management Herceg Novi
- Educational program project financed by the Ministry of Education, Science, Culture and Sports of Montenegro

<http://www.fm-hn.com/studentska-takmicenja/>

## **Summer School "Sustainable Development in Tourism"**

[ 13/09/2021 – 19/09/2021 ]

- Project holder: Faculty of Management Herceg Novi
- Educational program project financed by the Ministry of Science of Montenegro

<https://www.fm-hn.com/wp-content/uploads/2020/09/Ljetnja-skola-program.pdf>

## **Marketing Challenge '20**

[ 09/02/2020 – 09/03/2020 ]

- Project holder: Faculty of Management Herceg Novi
- Educational program project financed by the Ministry of Science of Montenegro

<http://www.fm-hn.com/studentska-takmicenja/>

## **Winter School of Business**

[ 31/10/2019 – 30/01/2020 ]

- Project holder: Faculty of Management Herceg Novi
- Educational program project financed by the Ministry of Science of Montenegro

<http://www.fm-hn.com/kursevi/zimska-skola-preduzetnistva/>

## **New knowledge for a new start for people with disabilities**

[ 31/10/2019 – 31/10/2020 ]

- Project holder: NGO "Nova Šansa u Novom"
- Funded by the Ministry of Labor and Social Welfare of Montenegro

## **European Network for Environmental Citizenship**

[ 31/10/2017 – 30/11/2021 ]

COST Action CA 16229

<https://www.cost.eu/cost-actions/browse-actions/>

## **Support and inclusion of students with disabilities at higher education institutions in Montenegro**

[ 2010 – 2014 ]

Tempus project

<http://sinche.uom.gr/node/46>

## **HONOURS AND AWARDS**

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### **Best oral presentation in the category of education and medicine**

STED - International conference on social and technological development [ 06/2021 ]

Scientific research paper "Higher education in Montenegro: Adaptation from traditional to distance learning system"

Authors: Sanja Samardžić and Dragana Savić

## **SCHOLARSHIPS**

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### **Intensive German language course**

[ 18/07/2021 – 12/08/2021 ]

- Online course organized by Munich International Summer University (MISU) Ludwig-Maximilians - Universität München
- Scholarship provider: BAYHOST Bavarian Academic Center for Central, Eastern and Southeastern Europe

## **Tuition fee**

[ 30/09/2011 – 31/05/2013 ]

- University Singidunum
- Bachelor studies (Final year) and Master studies

## **Intensive German language course**

[ 31/08/2011 – 30/10/2011 ]

- German Academic Exchange Service (DAAD)
- Location: Marburg, Germany

<https://www.daad.rs/sr/>